

July 24, 2018

RE: Grundy County Recorder's 2018 Fee Schedule Increase

PUBLIC NOTICE

The Governor of the State of Illinois, on August 22, 2017, signed into law Public Act 100-0271, which requires counties to adopt a Predictable Fee Schedule for the County Recorder's Office. Predictable fee means cost per document/class and no additional cost per page count.

In accordance with 55 ILCS 5/3-5018.1 "Predictable Fees", of the Illinois Compiled Statutes, an ordinance has been placed on file by the Grundy County Board which would establish flat, predictable fees for Standard Documents to be recorded with the Office of the Grundy County Recorder of Deeds. The ordinance will also clarify the definitions of Non-Standard Documents as defined by statute and establish the fees associated with them. Recording fees will no longer vary based upon the number of pages a particular document contains.

The attached fee schedule is a recommendation based on the appropriate cost study and analysis to determine the Predictable Fee Schedule. The Predictable Fee Schedule Ordinance will appear on the August 14, 2018, Grundy County Board Meeting agenda. Once approved this new fee schedule will go into effect December 3, 2018.

PREDICTABLE FEE SCHEDULE

EFFECTIVE DECEMBER 3, 2018

(55 ILCS 5/3-5018.1)

<i>Fees Include</i>	GIS FUND	28.00
	GIS DOC STORAGE	3.00
	AUTOMATION FUND	5.50
	RHSP	9.00

ALL DOCUMENTS MUST BE ORIGINALS OR CERTIFIED COPIES FOR RECORDING

STANDARD DOCUMENTS **\$89.00**

- 8 1/2" x 11" separate sheets – if exhibit drawings or plats are attached – no larger than 11" x 17"
- Documents legibly printed in black ink, by hand, type, or computer – signatures and dates may be in contrasting colors if they will produce clearly
- Clear 1/2" margin around the edges of all pages – margins may be used for non-essential notations that will not affect the validity of the document, including but not limited to form numbers, page numbers, and customer notations
- 3" x 5" blank space in upper right corner of the first page
- A page may not have anything affixed to it with tape, glue, etc. This includes stickers, labels or any type of tape.
- There shall be NO shadowed or grey areas containing information on the document.

RHSP EXEMPT STANDARD DOCUMENTS **\$80.00**

- Public utility easements, documents recorded by Federal, State or local government agencies are exempt from The Rental Housing Support Program charge.

NON-STANDARD DOCUMENT **\$114.00**

- Any document failing to meet the requirements listed under STANDARD DOCUMENT.
- Examples of a "non-standard document" are:
 - A document that includes legal size paper (8 1/2" x 14)
 - A document that creates a division of existing Property Identification Number (PIN)
 - A document with six or more PIN references
 - A document with six or more related document number references

RHSP EXEMPT NON-STANDARD DOCUMENT **\$105.00**

- Public utility easements, documents recorded by Federal, State or local government agencies are exempt from The Rental Housing Support Program charge.
- Any document failing to meet the requirements listed under STANDARD DOCUMENT.

STATE TAX LIENS & RELEASES (additional names \$1.00) **\$11.00**

FEDERAL TAX LIENS & RELEASES (additional names \$1.00) **\$27.00**

PLATS **\$100.00**

- No larger than 30" x 36" (one original signed Mylar and 3 copies)

STAMPED COPIES ARE \$2.00 EACH

*NO LEGAL ADVICE, OPINIONS, LEGAL DESCRIPTIONS OR SEARCHES WILL BE GIVEN BY THE RECORDERS STAFF EITHER IN PERSON OR BY TELEPHONE.

UCC FILINGS**\$41.00**

- Additional name is \$5.00

UCC TERMINATION**\$26.00**

- Additional name is \$5.00

FEES FOR COPIES:

Documents	\$1.00 per page: paper or via e-mail
Plats	\$3.00 per page: paper or via e-mail
Certified copy	Amount of original recording, no less than \$5.00
Stamped copy	\$2.00
Military Discharge	No charge

SELF-ADDRESSED STAMPED ENVELOPE - APPRECIATED

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