

**MADISON COUNTY, ILLINOIS**  
**PREDICTABLE FEE SCHEDULE – 55 ILCS 5/3-5018.1**  
**EFFECTIVE SEPTEMBER 23, 2019**

Document preparation may require legal knowledge or advice.  
**The Recorder’s Office does NOT provide legal advice.**

Documents to be recorded are divided into two categories – ‘Standard’ and ‘Non-Standard’.

Standard Documents

1. Deeds (including but not limited to consent judgment, contract for deed and termination of contract for deed; transfer on death, revocation of transfer on death, and notice of death affidavit)
2. Leases (including but not limited to assignment of ground lease, lease amendment, solar/wind lease, and similar transfer of interest document)
3. Mortgages (including but not limited to amendment, assignment, assumption, extension, modification, mortgage release, and subordination)
4. Easements
5. Miscellaneous (including but not limited to affidavit, certificate, covenants and restrictions, lien, mechanic’s lien and release, memorandum of judgment and release, monument records, notice of foreclosure, notice of probate, order, ordinance, plat of survey if 11”x17” and under, power of attorney, and supplemental indenture)

Each of the five Standard Document classifications will be charged a flat fee which will include required county and state fees. All Standard Document fees include:

<i>Automation fee</i>	\$10
<i>Geographic Information System (GIS) fee</i>	\$21
<i>Recording fee</i>	\$19
<i>Rental Housing Support Program (RHSP) fee</i>	\$10 (exemption may apply)

Standard Document	Standard Document Fee	Additional Fees
Deed Lease Mortgage Easement Miscellaneous	\$60.00	Mortgage-related document - \$2.00 per missing legal description
Document exceeds 8 ½” x 11”		\$12.00
<b>Rejected documents not meeting *recording requirements will result in a \$5.00 rejection processing fee per document per re-submission</b>		

Non-Standard Documents

1. A document that creates a division of a then active existing tax parcel identification number
2. A document recorded pursuant to the Uniform Commercial Code
3. A document which is non-conforming, as described in the above paragraphs 1 through 5
4. A State lien or a Federal lien
5. A document making specific reference to more than 5 tax parcel identification numbers in the county in which it is presented for recording
6. A document making specific reference to more than 5 other document numbers recorded in the county in which it is presented for recording

<i>Automation fee</i>	\$10
<i>Geographic Information System (GIS) fee</i>	\$21
<i>Recording fee</i>	Varies by document
<i>Rental Housing Support Program (RHSP) fee</i>	\$10 (exemption may apply)

Non-Standard Document	Non-Standard Document Fee	Additional Fees
Chattel Mechanic’s Lien	\$21.00	
UCC	Filing \$35.00 Termination \$12.00 Search \$10.00	
Birth Certificate Death Certificate Marriage Certificate Wills	\$27.00	Additional \$1.00 per page over 4
Federal Lien State Lien	\$8.00 \$11.00	\$27.00 if filed by individual
Condominium, Plat, and Plat of Survey (over 11”x 17”)	\$130.00	Additional \$1.00 per page over 1
Document exceeds 5 other document reference numbers		6-15 numbers - \$15.00 16+ numbers - \$1.00 each
Document exceeds 5 tax parcel identification numbers		6-15 numbers - \$15.00 16+ numbers - \$1.00 each
Document exceeds 8 ½” x 11”		\$12.00
Veteran’s Discharge (DD214)	Free of Charge	Includes recording, certified copies, and wallet card
<b>Rejected documents not meeting *recording requirements will result in a \$5.00 rejection processing fee per document per re-submission</b>		

**\* Recording Requirements – 765 ILCS 5/**

<b>Copy Fees</b>	
Certified copy	\$12.00 each (1-4 pages) \$1.00 each additional page
Computer printout	\$1.00 (1-10 pages) \$2.00 (11-20 pages) \$3.00 (21-30 pages)
Fax copy	\$2.00/page
Xerox copy	\$1.00/page
Xerox copy (financing statements)	\$1.00/page
Xerox copy (map or plat)	\$10.00 each