ATTORNEYS' TITLE GUARANTY FUND, INC.

ANTI-PREDATORY LENDING DATABASE PROGRAM
CERTIFICATE OF EXEMPTION CLOSER CHECKLIST

Information/documentation required to process a Certificate of Exemption:

- ☐ Web Address of Anti-Predatory Lending Database
  (**www.ilapld.com**)
- ☐ Borrower Number
  (Must be 4 digits; use **0000**.)
- ☐ PIN
  (Refer to Commitment.)
- ☐ Anti-Predatory Lending Database Program Affidavit of Exemption – Borrower (ATG® Form 3047); signed by borrower
  (Separate forms required for first and second mortgages.)
- ☐ Lender Name (as it appears on mortgage)
- ☐ Loan Amount (as it appears on mortgage)
- ☐ *Peoria County:* Collect $50.00 from the borrower.
  Cook, Kane, and Will Counties: Collect $100.00 from the borrower.

This amount will be included on the ALTA Settlement Statement and Closing Disclosure Form.

Enter this charge in ATG REsource®:

- Go to **Edit Services** to view the **ATG Services** screen.
- Click the **Edit/Select Charges** button.
- Select the **Closing** tab.
- Check the **Mortgage Exempt Certificate** box.
- Click **Update HUD**.

NOTE: If there are first and second mortgages, separate certificates must be issued. Certificates must be attached to the first page of the mortgage and recorded with the mortgage. An additional recording fee for this page must be collected and included in the mortgage recording fee. (Refer to the county's recording fee schedule.)

The Lender and Borrower names on the mortgage must match exactly with the Certificate of Exemption.

Do not disburse until you are authorized to print the Certificate of Exemption.