

**DISCLAIMER FOR THE USE OF AUDIO-VIDEO CONFERENCING – MICROSOFT TEAMS**

*To facilitate real estate transactions, Attorneys' Title Guaranty Fund, Inc. (ATG®) is using Microsoft Teams to conduct audio-visual meetings for the purpose of reviewing and notarizing documents.*

I wish to participate in an Audio-Video Conference using an online platform to enable me to meet with my attorney and/or a notary to review and sign documents. I understand that if I have documents notarized in this manner, the meeting will be recorded and retained pursuant to the Illinois [COVID-19 Executive Order No. 12](#), which is Executive Order 2020-14, and [COVID-19 Executive Order No. 16](#), which is Executive Order 2020-18.

I agree and consent to the Microsoft Privacy Policy (<https://www.microsoft.com/en-us/trust-center/privacy>) and the Microsoft Terms of Use (<https://www.microsoft.com/en-us/legal/intellectualproperty/copyright/default.aspx>).

I am using this method of conferencing knowingly and voluntarily and understand that there can be security risks associated with using it. I accept and assume responsibly for any risk associated with same.

File No.: \_\_\_\_\_

\_\_\_\_\_  
Signature

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Name (Print)

\_\_\_\_\_  
Date

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Signature

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Name (Print)

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